



[www.getwiththekidsvibe.co.uk](http://www.getwiththekidsvibe.co.uk)

# GET WITH THE KIDS VIBE

## AFTER SCHOOL CLUB TERMS & CONDITIONS

### ENROLMENT & COSTS

Only enrolled children, full or part time will be accepted into After School Care Club. Attendance at our After-School Club is permitted only through our registration process.

Our day rate is £10 per day providing the booking is made and paid for in full before the 21<sup>st</sup> of the previous month the childcare is required.

Bookings made after the midnight after the 21<sup>st</sup> will be chargeable at £13 per day.

Bookings made within 7 days of the childcare provision or on the same day is calculated at £15 per day.

Please note, this includes pick-up, refreshments, snacks & dinner as well as any workshops we may host.

We can, with agreement arrange a later pick-up for your child, for example if they take part in an afterschool activity like football. There is an additional £10 charge for this per child for this service. Please note that acceptance is not guaranteed and an enquiry should be made in the first instance.

Parents **MUST** submit a new Booking form with required dates each month along with payment.

### 1. ATTENDANCE

Children are expected to be at After School Club for every day they are booked unless we have been notified otherwise. Regretfully refunds cannot be provided once the booking is confirmed and cannot be transferred once the month has commenced.

### 2. COLLECTION OF CHILD(REN)

Children must be collected from the School Club **no later than 6.15pm** each day. We are more than happy to release children before 6.15pm.

### 3. PICK UP & SIGN OUT

Children must be collected from our School Club by 6.15pm. Upon collection, parents/caregivers **must sign the Sign Out sheet**. A £5 late pick up charge will be applicable for every 5minute that passes the before the 615pm pick up time. This goes towards staff overtime costs and venue hire.

### 4A. Collection of children by someone other than parent/caregiver

Parents/caregivers must advise us if their child(ren) are being picked up from the After-School Club by someone other than themselves prior to pick up.

### 4. ABSENCES

Get with the Kids Vibe office should be notified of absences via e-mail or phone 07761938160 before 12:00pm on any day a child will not be attending.

Absences will incur the usual fee. There are no refunds for absences. Failure to notify us of an absence will incur a £10 charge. This is due to the fact that food provisions would have already been made and additional staff would have been drafted in to meet child to adult ratios, all of which incur a cost.

### 5. CONTACT DETAILS

The Get with the Kids Vibe shall be advised of any change in contact details for the parents/caregivers of the children.

### 6. GENERAL

Parents/caregivers should ensure:

A: That their child(ren) know when they are to be attending the Club and inform their school that they are attending The After-School Club.

B: That they advise Get with the Kids Vibe of any situation or environment which may be troubling or upsetting for the child(ren) & that children go to the pick-up point after school without delay.

C: They are thorough and descriptive in all areas of the child (ren) requirements and ensure that all documentation is completed in full and is legible.

D: Payment for the ASC is received 2 weeks prior to the required month.